MINUTES OF THE BOARD OF ADJUSTMENT MEETING OF THE CITY OF JOURDANTON, TEXAS AT THE JOURDANTON MUNICIPAL COMPLEX CITY COUNCIL CHAMBERS AT 1604 HIGHWAY 97 E, JOURDANTON, TEXAS, 78026, ON MONDAY MARCH 4, 2024, AT 6:00 P.M.

THE CITY COUNCIL OF THE CITY OF JOURDANTON, TEXAS, SHALL CONVENE AS THE BOARD OF ADJUSTMENT TO HEAR THE FOLLOWING MATTERS:

Present:

Mayor Robert A. Williams
Mayor Pro Tem Chester Gonzales
Councilmember Karen Perez
Councilmember Pamela Manning
Councilmember Katrina Wiatrek
Council Member Kent Morales

Interim City Manager Debbie Molina
Interim City Secretary Samantha Nicholson
City Attorney Richard Lindner

CALL TO ORDER, INVOCATION, AND PLEDGES OF ALLEGIANCE
Mayor Robert A. Williams called the meeting to order at 6:00 p.m. Invocation & Pledges lead by Laura Alvarez with Jourdanton Methodist Church

2024 Regional Powerlifting team; Liberty Harlan, Trinity Garica, Sadie Shearer, Bella Deleon, Lizzy Molina, Donald Neal Parks, Xavier Tijerina, Danilo Lugo, Joseph Hernandez, James Martin, Megan Martin, lead the pledges of Allegiance.

1.1 Public Hearing, discussion and take possible action on an application for a variance for property located at 2303 Brown Avenue, and legally described at BLK 226, LOT 1, 3, 5, 7, Jourdanton, TX, Atascosa County, Texas. The applicant, El Shaddei Church of God, is seeking a variance to allow a thirteen-foot (13’) encroachment variance from the minimum 25-foot front setback required which would result in a 12-foot setback, if approved, from the City Street. (Code Compliance Specialist Jorge Zuniga)

- Applicable Code Provision
  Chapter 14 Zoning
  Article 14.02
  Section C, Subsection 4
  13-foot variance requested in the front yard.

- Variances Requested
  Applicant is seeking a variance to allow a thirteen-foot (13’) encroachment variance from the minimum 25-foot front setback required which would result in a 12-foot setback, if approved, from the City Street.

Open public hearing at 6:11 p.m.

Code Compliance specialist Jorge Zuniga presented to the City Council the thirteen-foot (13’) variance encroachment from the minimum twenty five-foot (25’) front setback.

Roddy Peralta, OP Construction, spoke on behalf of the Church as the contractor. He advised that he would follow the building code as it is written.

A motion was made by Councilmember Morales and seconded by Councilmember Wiatrek to approve the variance to allow a thirteen-foot (13’) encroachment variance from the minimum 25-foot front setback required which would result in a 12-foot setback from the City Street at 2303 Brown Avenue, and legally described at BLK 226, LOT 1, 3, 5, 7, Jourdanton, TX, Atascosa County, Texas. The motion passed unanimously.
1.2 Adjournment of the meeting of the Board of Adjustment
Adjourn 6:23 pm

NOTICE OF A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF JOURDANTON, TEXAS AT THE JOURDANTON MUNICIPAL COMPLEX CITY COUNCIL CHAMBERS AT 1604 HIGHWAY 97 E, JOURDANTON, TEXAS, 78026, ON MONDAY MARCH 4, 2024, AT 6:00 P.M.

HEARING OF RESIDENTS

1.1 Roddy Peralta, followed up from the BOA agenda items looking to get reimbursement for the nonprofit variance application for $350.00. The mayor advised that he would need to come in and speak with someone at city hall during business hours.

CONSENT AGENDA

2.1 Action to approve the minutes for the meetings for February 20, 2024, and February 29, 2024. (Mayor Robert Williams and Samantha Nicholison, Interim City Secretary)

A motion was made by Councilmanber Manning and seconded by Mayor Pro Temp Chester Gonzales to approve the minutes for February 20, 2024, and February 29, 2024. The motion passed unanimously.

PRESENTATIONS/RECOGNITIONS
Nothing currently.

ITEMS CONSIDERATION/DISCUSSION

4.1 Discussion and possible action to approve employment agreement with Interim City Manager Debbie Molina for the position of City Manager. (Mayor Robert Williams and City Attorney)

A motion was made by Councilmanber Morales and seconded by Councilmanber Manning to approve the employment agreement with Debbie Molina for the position of City Manager. The motion passed unanimously.

4.2 Discussion and possible action to approve/validate execution by Interim City Manager Debbie Molina of the Interlocal Agreement between City of Jourdanton and Atascosa Board for Law Enforcement Support Services. (Mayor Robert Williams and Interim Police Chief Kaufman)

Interim Police Chief Kaufman presented an interlocal agreement with the Atascosa County Sheriff office to the city council and advised that this agreement would be beneficial to the city. Kaufman continued by advising the council that the demand for officers is high Nationwide, the city continues to go to recruiting opportunities and job has been posted in multiple locations, including but not limited to the city website, JPD website, and several social media outlets.

A motion was made by Councilmanber Pasek and seconded by Councilmanber Morales to approve execution by city manager Debbie Molina of the Interlocal Agreement between City of Jourdanton and Atascosa County for Law Enforcement Support Services. The motion passed unanimously.

4.3 Discussion and possible action on proposal by Garza/Gonzales and Associates, the city auditor to amend the letter of engagement for audit services to provide for an additional scope of work and costs associated with the same. (Interim City Manager Debbie Molina and Eli Mendoza Partner Garza/Gonzalez and Associates)

Eli Mendoza, partner with Garza/Gonzales and Associates has been on location for the last two weeks. Mr. Mendoza advised that they are looking at an additional 150 hours of work remaining to complete the 21-22 audit
due to communication and limited access to bank statements and turnover during the last year. Mr. Mendoza is looking to build a relationship that will continue as the years progress. The auditors are focusing on the six million dollars in construction projects that are ongoing to this day. The audit requirements change yearly, and the standards also change. Audit will be ready for the third week in April 2024. Exit meeting and preliminary report will be submitted to the city manager and then it will be presented to the city council.

A motion was made by Councilmember Pehek and seconded by Councilmember Manning to approve on proposal by Garza/Gonzalez and Associates, the city auditor to amend the letter of engagement for audit services to provide for an additional scope of work and cost not to exceed twenty thousand dollars ($30,000.00) associated with the same. The motion passed unanimously.

4.4 Discussion and possible action Consider and Act on agreement with Jourdanton Little League for the 2024 season. (Interim City Manager Debbie Molina)

Mrs. Rakovich advised that she agreed with the contract.

A motion was made by Mayor Pro Tem Gonzales and seconded by Councilmember Wiatrek to approve an agreement with Jourdanton Little League for the 2024 season. The motion passed unanimously.

4.5 Discussion and possible action to authorize the Interim City Manager to plan and host the City of Jourdanton 1st Annual Easter Egg Hunt on Saturday, March 30th and provide funding for the event. (Interim City Manager Debbie Molina)

City Manager Molina presented to the council the Easter idea and is looking for volunteers and four hundred dollars ($400.00) to fund the event.

Motion made by Councilmember Manning and seconded by Councilmember Pehek to approve to authorize the City Manager to plan and host the City of Jourdanton 1st Annual Easter Egg Hunt on Saturday, March 30th and provide funding for the event.

Councilmember Manning made an amendment to the motion to include the cost for the event not exceeding four hundred dollars ($400.00) Councilmember Pehek agreed to the amendment. The motion passed unanimously.

4.6 Discussion and possible action to authorize Interim Chief of Police Kaufman to advertise a request for bid proposals for the replacement of city police radio equipment (Potential partial Executive Session under §551.076 Deliberations about Security Devices). (Interim Police Chief Kaufman and Mayor Robert Williams)

Executive session open 6:57pm (Potential partial Executive Session under §551.076 Deliberations about Security Devices).

Executive session returned 7:15 pm

A motion was made by Councilmember Morales and seconded by Councilmember Pehek to authorize Interim Chief of Police Kaufman to advertise a request for bid proposals for the replacement of the city police radio equipment. The motion passed unanimously.

4.7 Discussion and possible action to authorize Interim Police Chief Kaufman to advertise a request for bid/proposals for lease or purchase of replacement police department patrol vehicles. (Potential partial Executive Session under §551.076 Deliberations about Security Devices) (Interim Police Chief Kaufman and Mayor Robert Williams)

A motion was made by Councilmember Morales and seconded by Councilmember Manning to authorize Interim Police Chief Kaufman to advertise a request for bid proposals for lease or purchase of replacement police department patrol vehicles. The motion passed unanimously.

4.8 Discussion and possible action to approve the change to one regular scheduled City Council meeting to once per month on the 3rd Monday of each month. (Mayor Robert Williams)

Mayor Robert Williams removed the agenda item to a later date.
STAFF/BOARD REPORTS

5.1 Interim City Manager monthly report. (no action)
City manager Molina advised that the Public Works department will be flushing the fire hydrants.
Councilmember Manning requested that the hydrant flushing schedule be posted on the website.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS

6.1 Discussion and possible action of social calendar of events and council general announcements/information (Mayor Robert A. Williams)
Mayor Pro Tem Gonzales announced that he appreciated the group of people who came out this past Saturday.
Councilmember Manning announced that a Dungeon & Dragons event will be hosted by Fair Tale Books, our Jourdanton local bookstore, this weekend.
Councilmember Pesek announced that the Chamber of Commerce Auction is this coming Sunday.
Councilmember Morales & Councilmember Wiatrek announce Spring sports have begun for the ISD.
Mayor Williams advised the time change will be happening this Sunday and Spring Break is coming up.

ADJOURN

7.1 Adjourn.
A motion was made by Councilmember Morales and seconded by Councilmember Pesek to adjourn the meeting. The motion passed unanimously.
Mayor Williams adjourned the meeting at 7:29 pm

[Signatures]
Samantha Nicholson, Interim City Secretary
Robert A. Williams, Mayor