MINUTES OF A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF JOURDANTON, TEXAS AT THE JOURDANTON MUNICIPAL COMPLEX CITY COUNCIL CHAMBERS AT 1604 HIGHWAY 97 E, JOURDANTON, TEXAS, 78026, ON MONDAY, APRIL 15, 2024, AT 6:00 P.M.

Present:
Mayor Robert A. Williams
Mayor Pro Tem Chester Gonzalez
Councilmember Karen Peteck
Councilmember Pamela Manning
Councilmember Karina Wizzarek
Council Member Raul Morales
Interim City Manager Debbie Molina
Interim City Secretary Samantha Nicholson
City Attorney Molly Sois

CALL TO ORDER, INVOCATION, AND PLEDGES OF ALLEGIANCE
Mayor Robert A. Williams called the meeting to order at 6:01 p.m. Invocation & Pledges lead by Bradley Trosen with the First Baptist Church. The Pledge of Allegiance was led by Donald Neal Parks & Miriam Bocanegra with the powerlifting team.

The awards to the power lifting team went to state 2024 State Powerlifting team; Lizzy Molina, Miriam Bocanegra, Xavier Pijarina, and State Champion Donito Lago.
Regional Team: Liberty Harlan, Bella Eleon, Donald Neal Parks, Joseph Hernandez

HEARING OF RESIDENTS

1.1 Tresa Garvin follow up on previous request from council city employees. She includes additional request for the city to look into, hotel occupancy tax for Airbnb, sales tax for 1909 foundation for vendors, vacant city building, recycling organic matter.

Marsha Kalausk advised there is a tree in the alley that that is a nuisance and would like it to be removed. It is now leaning on a powerline, and she cannot get anyone to help her cut down the tree in the city’s alley.

CONSENT AGENDA

2.1 Action to approve the minutes for the meeting for April 1, 2024. (Mayor Robert Williams and Samantha Nicholson, City Secretary)

A motion was made by Councilmember Peteck and seconded by Councilmember Manning to approve the minutes for April 1, 2024. The motion passed unanimously.

PRESENTATIONS/RECOGNITIONS

3.1 N/A

ITEMS CONSIDERATION/DISCUSSION

4.1 Discussion and possible action to award the Community Development Block Grant – Mitigation Resilient Communities Program Project to provide administration and/or planning services for CDBG contract(s). (Mayor Robert Williams and City Manager Debbie Molina)

Michael Switch with GrantWorks presented to the council the pros of utilizing their company for this grant opportunity.

Anna Martin with Langford Management presented to the council, she advised that the grant is $300,000.00, this is a legal living document, five-year comprehensive program and that the grant writer would pay out of the grant funds.
A motion was made by Councilmember Peseck and seconded by Councilmember Morales to award Longford the Community Development Block Grant – Mitigation Resilient Communities Program Project to provide administration and/or planning services for CDBG contract(s).

Councilmember Wiatrek made a motion to amend the motion to scratch out Longford and add Grant Works. Failed for lack of second.

The original motion passed, negative by councilmember Wiatrek.

4.2 Discussion and Possible Action to Approve a Work Experience Worksight Agreement with Workforce Solutions Alamo. (City Manager Debbie Molina and Career Navigator Sylvia Guerra, Workforce Solutions Alamo)

Career Navigator Sylvia Guerra, Workforce Solutions Alamo presented to the council that this would be an opportunity for the youth to learn trade skills to start their careers at no cost to the City. They would need to complete 300 hours at $15/ hour.

A motion was made by Councilmember Wiatrek and seconded by Councilmember Manning to approve a Work Experience Worksight Agreement with Workforce Solutions Alamo. The motion passed unanimously.

4.3 Discussion and possible action concerning street closures, use of barricades and trash collection at the Jourdanton 1909 Founders' Days planned in the 1300 Block of Simmons Avenue. 900, 1000, and 1100 Block of Main Street, and the 1300 Block of Crouch Street at noon on Friday, May 17, 2024, and ending at 7:00 a.m. on Sunday, May 19, 2024. Also, request the approval of food vendors in accordance with Ordinance 861. (Council Member Karen Peseck and President Jeff Chicoine from the Jourdanton 1909 Association)

Jeff Chicoine from the Jourdanton 1909 Association presented to the council to add an additional block to mark off traffic from entering the event.

A motion was made by Councilmember Wiatrek and seconded by Councilmember Manning to approve street closures, use of barricades and trash collection at the Jourdanton 1909 Founders’ Days planned in the 1300 Block of Simmons Avenue. 900, 1000, and 1100 Block of Main Street, and the 1300 Block of Crouch Street at noon on Friday, May 17, 2024, and ending at 7:00 a.m. on Sunday, May 19, 2024.

Councilmember Manning made an amendment to the motion and seconded by Councilmember Peseck to approve of food vendors in accordance with ordinance 861.

Councilmember Manning made an amendment to the motion and seconded by Councilmember Morales to scratch out “in accordance with ordinance 861” add permitted mobile food vendor with the city and approved by 1909 Founders Day event.

The revision of the amendment passed unanimously.
The amendment passed unanimously.
The motion passed unanimously.

Councilmember Wiatrek requested that all the vendors need to be charging sales tax as it is regulated by the State Comptroller, not the city.

4.4 Discussion and possible action to accept the audit of fiscal year October 1, 2021 through September 30, 2022. (City Manager Debbie Molina and Eli Mendoza, CPA, Partner, Garza/ Gonzalez and Associates)

Eli Mendoza, CPA, Partner, Garza/Gonzalez, and Associates presented to the council the Annual Financial and Compliance report 2021-2022 audit. Once approved, the audit will be posted to the city’s website for the citizens. Audit Communication letter was provided to the council. Mr. Mendoza briefly went over both reports.

A motion was made by Councilmember Morales and seconded by Councilmember Peseck to accept the audit of fiscal year October 1, 2021 through September 30, 2022. The motion passed unanimously.

Recess 7:55 & returned from recess 8:13 pm
4.5 Discuss and possible action to authorize the City Manager to install 7 new poles for certain dark areas along HWY 97 WEST for the amount of $28,237.37 plus daily construction traffic control costs of $3,675.72 per day. (est. 4 days). (Mayor Robert Williams, City Manager Debbie Molina, and Jimmy Earnest, External Affairs Manager, AEP)

Jimmy Earnest, External Affairs Manager, AEP, presented to council that if this agenda item passed that fourteen (14) new lights and seven (7) new poles would have a fiscal impact of $31,913.09 to the city budget. City Manager Molina recommended splitting the cost over two fiscal years, 2024 & 2025, if approved.

A motion was made by Councilmember?eker and seconded by Mayor Pro Tem Gonzales to approve to authorize the City Manager to install seven (7) new poles for certain dark areas along Highway 97 West for the amount of $28,237.37 plus daily construction traffic control costs of $3,675.72 per day. To be split $15,956.54 over the next two fiscal budgets 2024 to 2025. The motion passed unanimously.

4.6 Discussion and action authorizing City Manager to place City surplus items for sale at County sheriff's auction. (Mayor Pro Tem Chester Gonzales)

A motion was made by Mayor Pro Tem Gonzales and seconded by Councilmember Manning to authorize the City Manager to place City surplus items for sale at County sheriff's auction on May 15, 2024. The motion passed unanimously.

Attorney Salis confirmed that these items are now considered surplus items. Mayor Pro Tem Gonzales confirmed.

4.7 Discussion and update on the City Secretary position, job posting, evaluation, and selection and/or hiring process and timeline for completion to fill the City Secretary position (City Manager Debbie Molina- standing item until position filled)

City Manager Molina presented to the council that there are thirty (30) applications for the position and only eleven (11) applicants put in a city application.

Mayor Williams confirmed that the closure of the job will be on the 22nd and they will be reviewed on April 24th. The council will work with City staff to coordinate time to review the applications.

4.8 Discussion and update on the Chief of Police position, job posting, evaluation, and selection and/or hiring process and timeline for completion to fill the Chief of Police position (City Manager Debbie Molina- standing item until position filled)

City Manager Molina presented that April 30th is going to be the new close date for the police position for the job posting for new Jourdan Police Chief position. The first week of May would be when the interviews will be held.

4.9 Update on the Aquatic Center. (City Manager Debbie Molina)

Sherry Rankin will be the new pool manager and Hilario Villarreal is now the certified pool operator.
Interpool came out to the aquatic center to train current staff and provide an estimate for the repairs.

STAFF/BOARD REPORTS

5.1 City Manager monthly report. (no action)

Park crew continue to trim and cut grass. Electric repairs will need to be completed soon at the park.
Hydrant flushing continues, street repairs are being completed by workorder basis.

Ongoing business:
DWSFR&R CWSRF – Update April 11, 2023 – new proposed location for the Tamarac location.

New “contact form” link on the city website is now available for citizens to contact the city on their time, for nonemergency concerns.

5.2 MONTHLY REPORTS (Information available in City Council Packets. No Discussion or action to occur)

a. Police Department
b. Municipal Court
c. Permits
d. Utility Department
e. March 2024 Financial and Accounts Payable Report. (unaudited)

MAYOR AND CITY COUNCIL MESSAGES

6.1 Discussion and possible action of social calendar of events and council general announcements/information (Mayor Robert A. Williams)

Councilmember Manning – announced the workshop on the 22nd & 29th and advised it would be available to watch on Facebook live.

Councilmember Morales – ISD Sports, Track, Softball, Baseball all have events this week.

City Manager Molina-Poteet Strawberry parade is coming up.

Councilmember Wiatrek – Baby Day at the Library April 27th & Childcare Texas Workforce Solutions has open enrollment going on.

ADJOURN

7.1 Adjourn.

A motion was made by Councilmember Morales and seconded by Councilmember Wiatrek to adjourn the meeting. The motion passed unanimously.

Mayor Williams adjourned the meeting 9:45 pm

Samantha Nicholson, Interim City Secretary
Robert A. Williams, Mayor