



**APPLICATION FOR SUBDIVISION PLAT**

1604 Highway 97 E, Ste. A

Jourdanton, TX 78026

CHECK ALL THAT APPLY:

- Preliminary Plat                       Final Plat                                       Plat Deferral
- Replat                                       Amending Plat

**A. Information Required.**

1. Proposed Subdivision Name: \_\_\_\_\_.
2. Unit No. \_\_\_\_\_
3. Acreage: \_\_\_\_\_; number of lots (existing) \_\_\_\_\_; number of lots (proposed).
4. Proposed use of property: \_\_\_\_\_.
5. Legal description: \_\_\_\_\_.
6. Location (nearest road or highway intersection). \_\_\_\_\_.
7. Address of property (if assigned): \_\_\_\_\_.
8. Owner information:            Name: \_\_\_\_\_.

Name and title of officer (If corporation): \_\_\_\_\_.

Address: \_\_\_\_\_.

Telephone number: \_\_\_\_\_.

9. Applicant (if different than owner): Name: \_\_\_\_\_.
- Name and title of officer (If corporation): \_\_\_\_\_.
- Address: \_\_\_\_\_.
- Telephone number: \_\_\_\_\_.
- Note: Applicant must provide letter of agency from owner.

10. Licensed Engineer/Surveyor: Name: \_\_\_\_\_.
- Name and title of officer (If corporation): \_\_\_\_\_.
- Address: \_\_\_\_\_.
- Telephone number: \_\_\_\_\_.

11. List any Variances Requested: \_\_\_\_\_.

Note: Variance request must comply with Section 602 of the Subdivision Code. If a variance is requested the applicant shall provide written documentation describing the basis for each request as required by Section 602.02.

12. Present Use of Property: \_\_\_\_\_ Current Zoning: \_\_\_\_\_
13. City Limits: Inside \_\_\_\_\_ Outside \_\_\_\_\_
14. Is any part of the property within the regulatory flood plain? Yes \_\_\_\_\_ No \_\_\_\_\_
15. Is the property subject to any liens, encumbrances, or judgments? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes provide details using a separate sheet as necessary: \_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL INFORMATION APPLICABLE DEPENDING ON PLAT TYPE:**



- All residential plats shall be accompanied by a list identifying the square footage of each lot.
- Replats shall be accompanied by a list of property owners within 200 feet of the subject property as shown on the most recent Atascosa County Tax Records.
- All existing structures and improvements shall be shown on the plat survey.
- Property to be platted along TXDOT right-of-way shall be accompanied by the applicable TXDOT permit.
- All plats shall be accompanied by a letter from the property owner authorizing the City of Jourdanton to record the final plat with Atascosa County.
- All plats shall be reviewed by utility agencies serving the City of Jourdanton. A letter of approval from each utility agency shall accompany the plat confirming service availability to the subject property on such form as provided by the City.
- All plats shall be accompanied by tax certificates from Atascosa County and confirming that no taxes are currently due or delinquent against the subject property.

B. Schedule of Fees:

1. Variances: \$50.00 per variance requested
2. Pre-application Conference: \$250.00 per conference
3. Preliminary Plat Application Fee: \$10.00 per acre, or any fractional part thereof, with a minimum fee of \$200.00 per plat
4. Final Plat Filing Fee: \$15.00 per acre, or any fractional part thereof, with a minimum fee of \$200.00 per plat
5. Construction Plan Review Fee: 3% of estimated construction costs, with a minimum of \$300.00
6. Construction Inspection Fee: 5% of estimated construction costs, with a minimum of \$500.00
7. Recordation Fee: Set by and payable to the County Clerk of Atascosa County
8. Guarantees of Performance:
  - a. Security (Performance) Guarantee: 100% of estimated construction costs
  - b. Maintenance Guarantee: 10% of estimated construction cost
9. Park Land Dedication: 3% of the total land area to be subdivided or, at the city's option, either an equal amount of land of similar value off-site or \$300.00 per acre to be used for the acquisition of Park land or recreational facilities
10. Plat Vacation: \$50.00 per plat plus recordation fee
11. Plat Resubdivision Filing Fee: Same as for final plat plus recordation fee
12. Plat Correction Fee: \$50.00 per plat plus recordation fee
13. Waivers: \$50.00 per waiver requested

By affixing my signature below I, the undersigned avers that the undersigned has the legal authority to submit this application, that all information provided in this application is true and correct to the best of my knowledge. Further the undersigned avers that the subdivision of property purposed by the submittal of this application shall comply with the City of Jourdanton's Subdivision Ordinance as codified in Chapter 10 of the City's Code of Municipal Ordinances, as same may be supplemented, amended, revised or recodified from time to time.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Printed name and title.

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY

Date Application Fee Received: \_\_\_\_\_ Received by \_\_\_\_\_

Amount Received: \_\_\_\_\_ Paid by Cash/Check/Credit Card